VLE Turnitin Submission Guide

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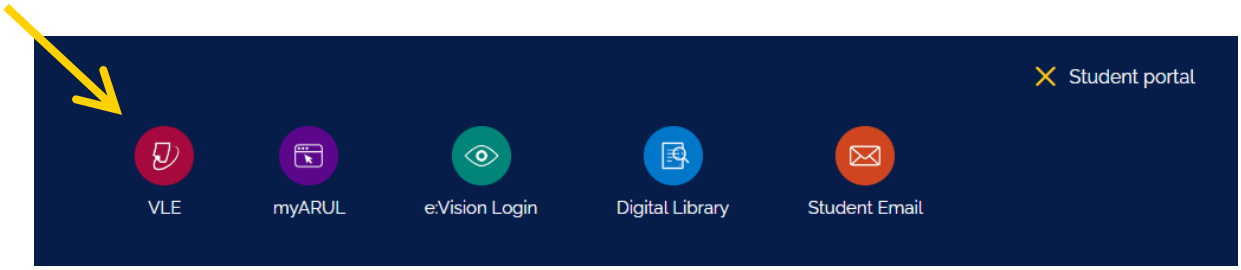
How to make a Turnitin submission through VLE

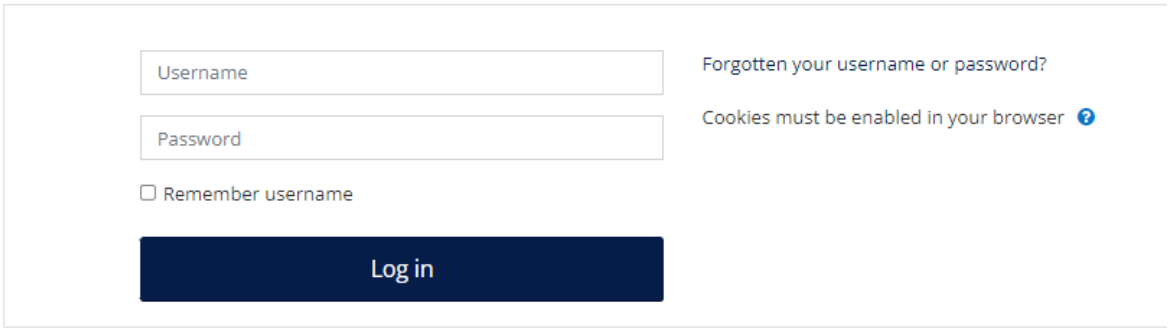
Step I:

Go to: **https://london.aru.ac.uk/** and click on '**Student Portal**' and then '**VLE**'.



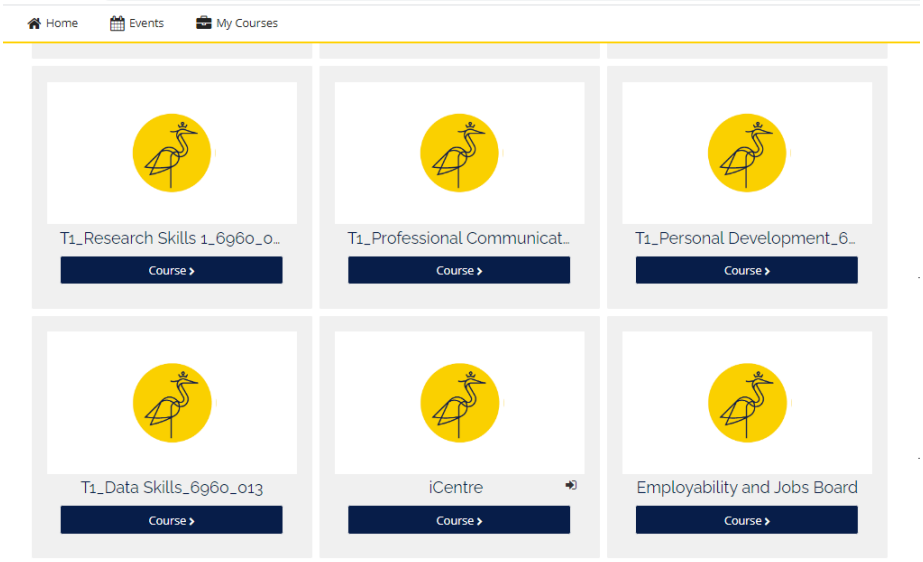
Step 2:

On the login page enter your VLE username and password then click '**Sign in**' e.g. 3xxxx and the password is your DOB: DDMMYY.



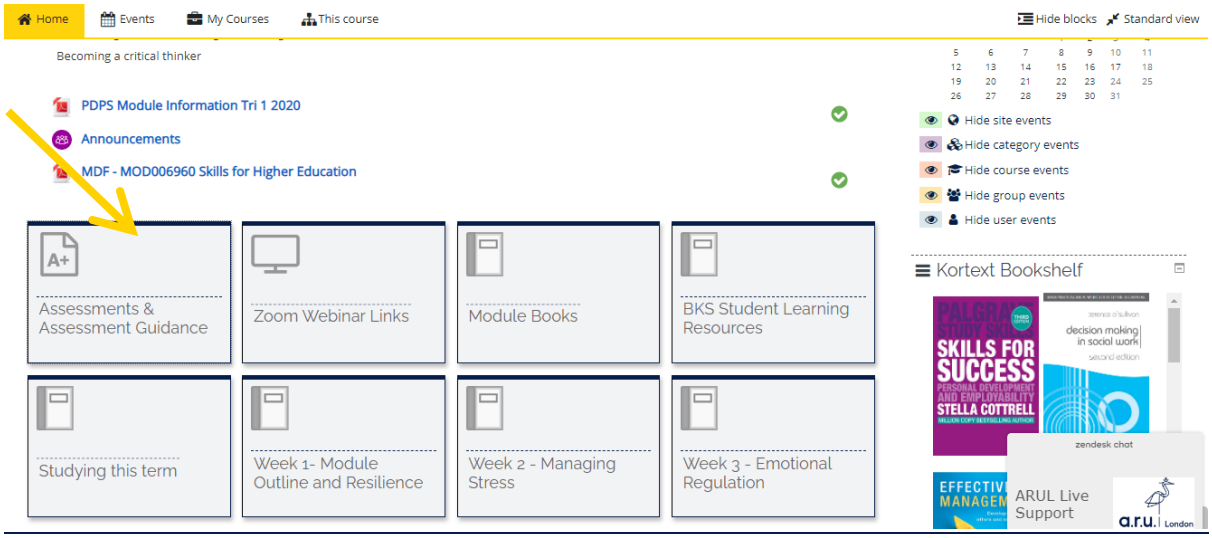
Step 3:

Click on the title of the module that you want to submit an assignment.



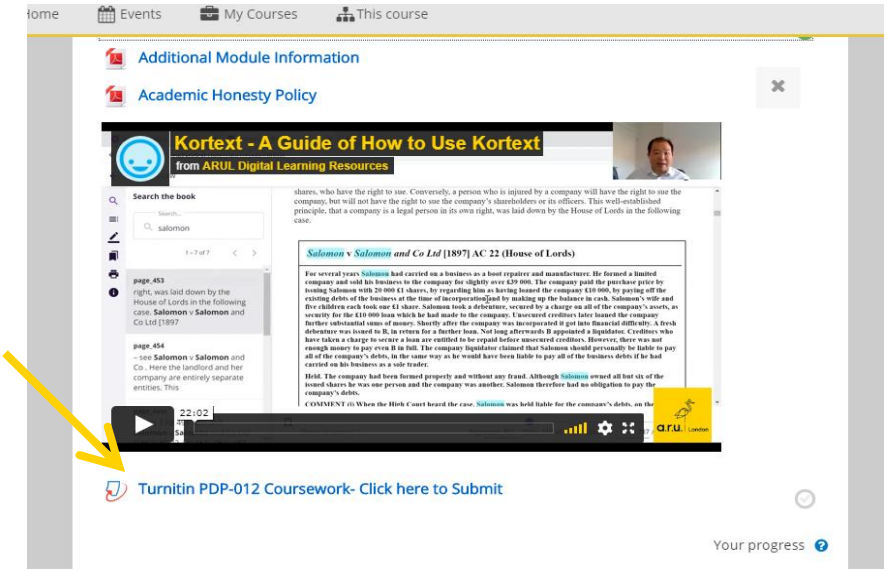
Step 4:

Click on the 'Assessments and Assessment Guidance' tab



Step 5:

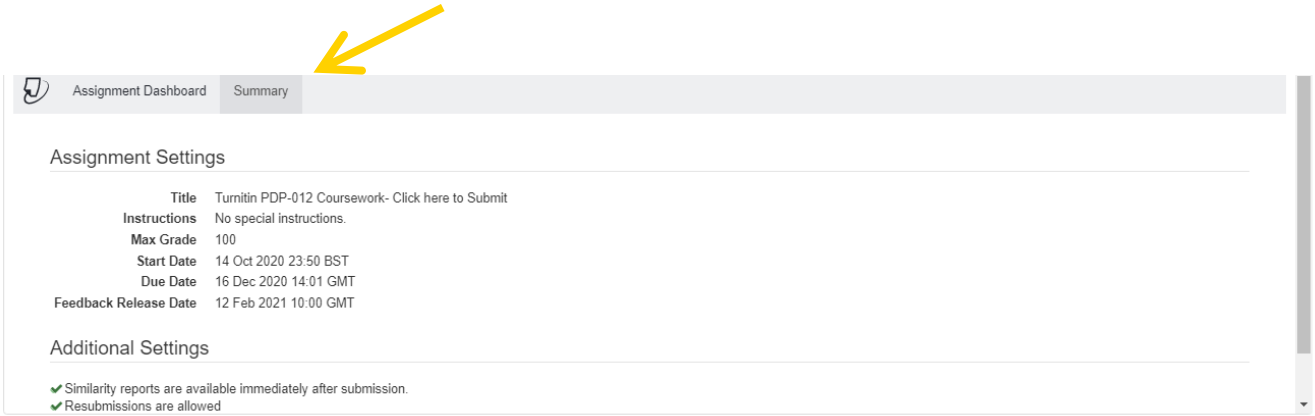
Click on the Turnitin submission link.



The icon next to an assignment submission will look like this:

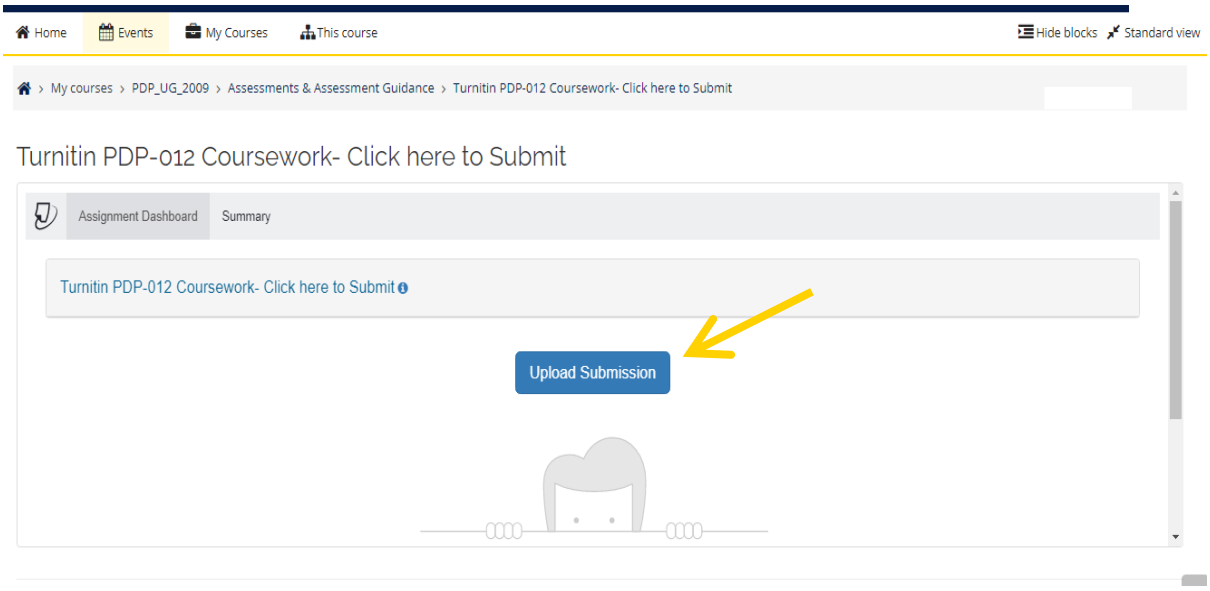
Step 6:

Click on '**Summary**' and then read the assessment summary before submitting it.



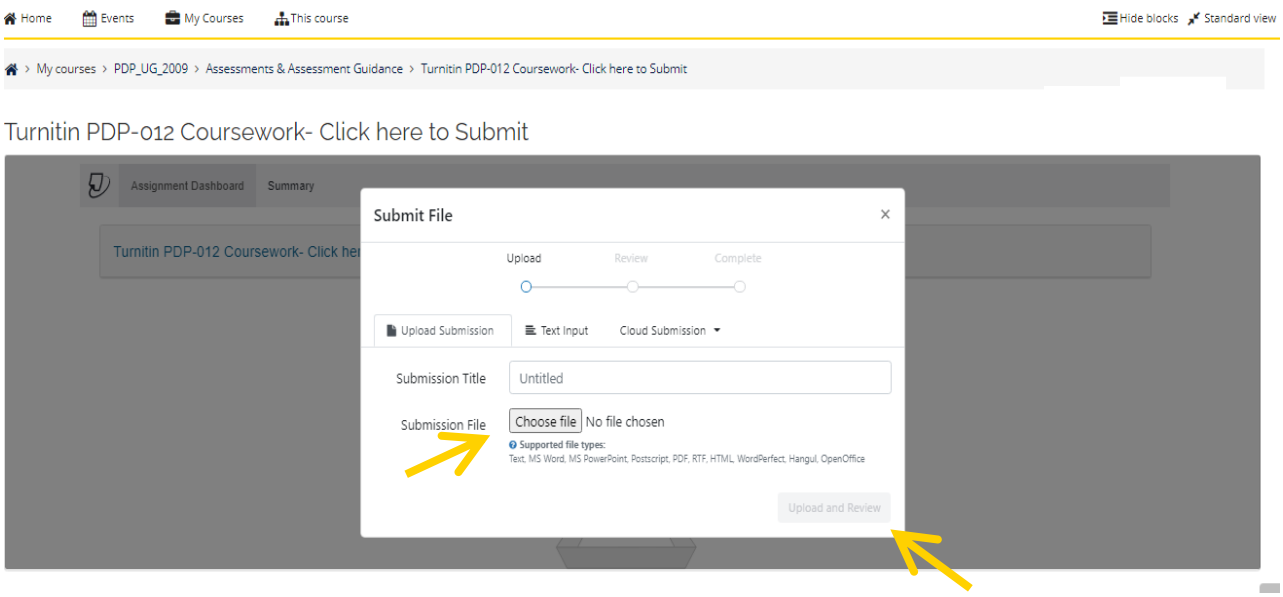
Step 7:

Then click back on '**Assignment Dashboard**' and then '**Upload Submission**'.



Step 8:

To upload a file from your computer, click '**Choose file**' and add a submission title.

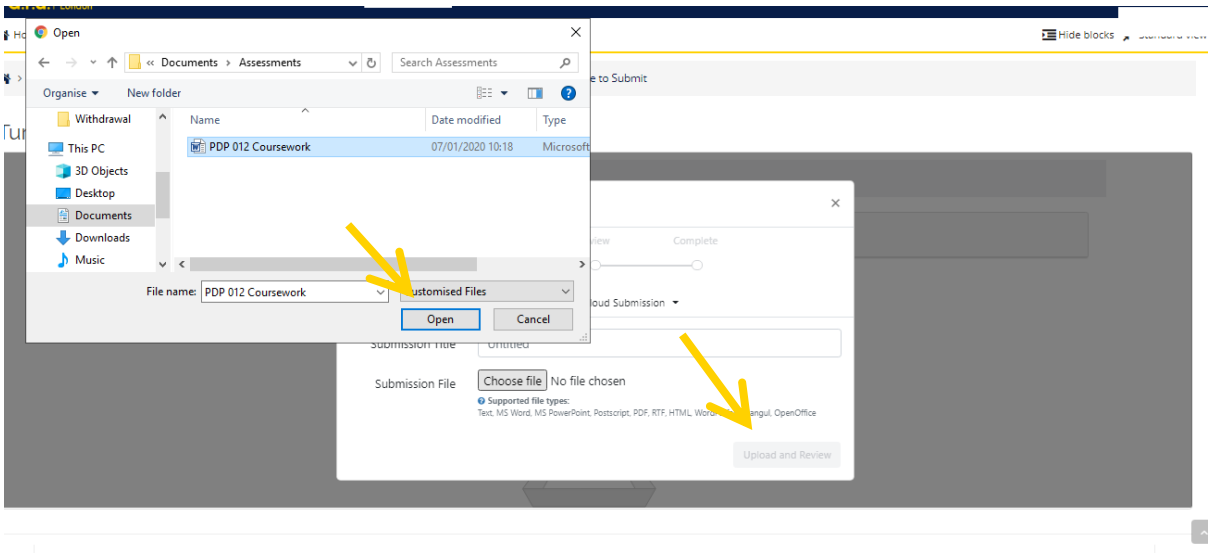


To upload a file from Dropbox, Google Drive or OneDrive, click '**Cloud Submission**'.

Step 9:

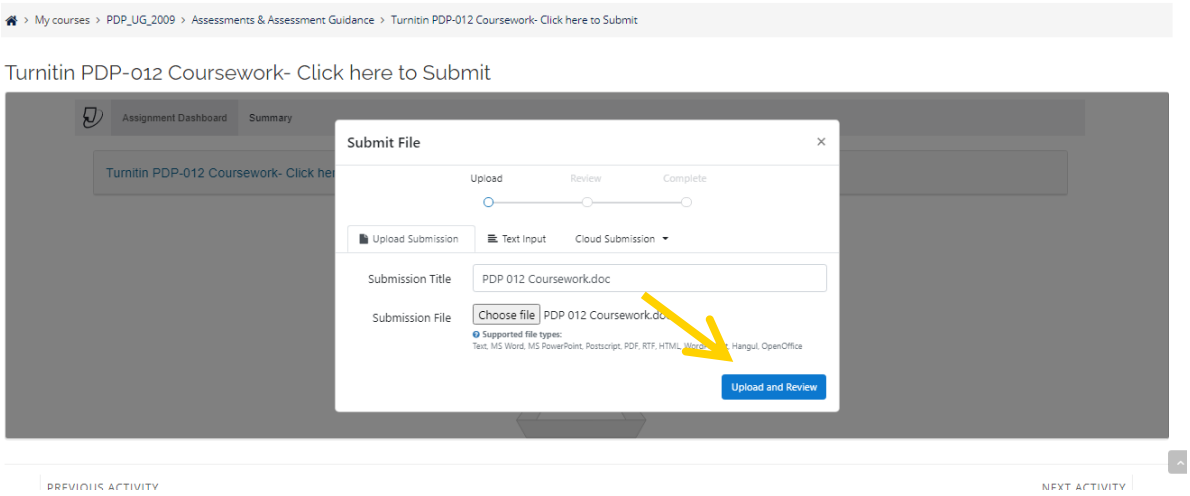
Select your assignment from a computer, Dropbox, Google Drive or OneDrive and click '**Open**' and then click '**Upload and Review**'.

If you are unable to see the 'Upload and Review' button, you need to zoom out by pressing CTRL and MINUS on your keyboard.



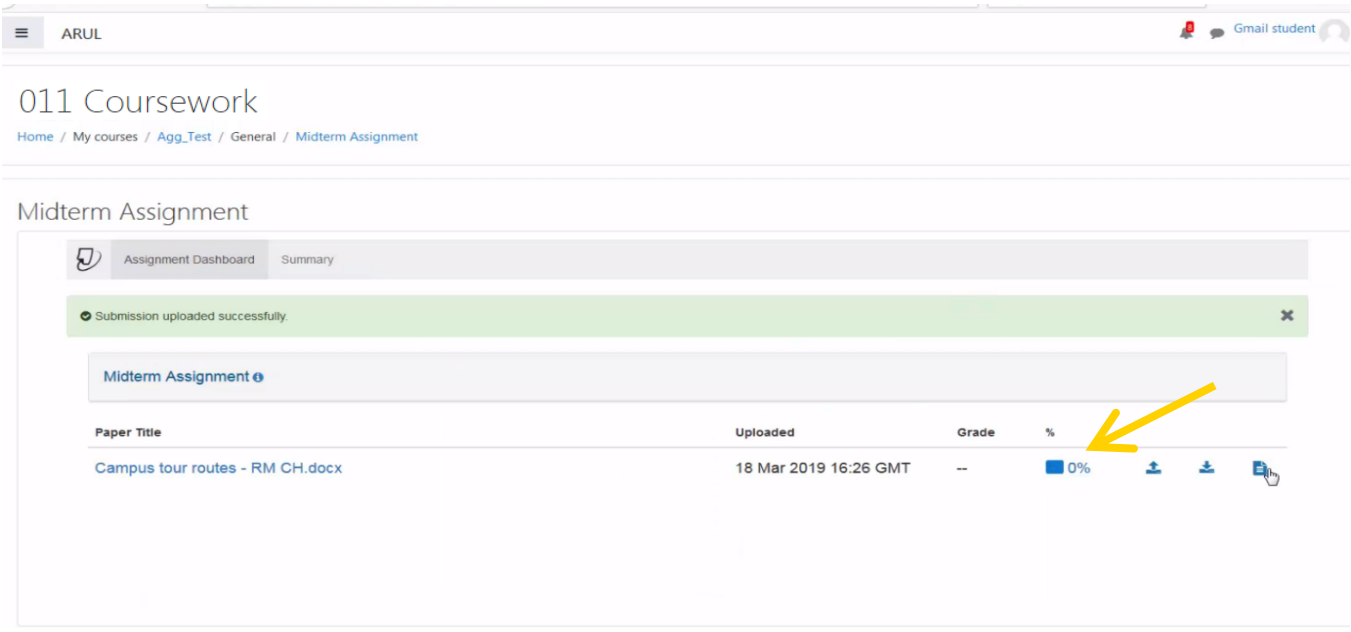
Step IO:

Once you have uploaded your assignment, you can preview your submission. If you are happy with your assignment, then click '**Submit to Turnitin**'.



Step II:

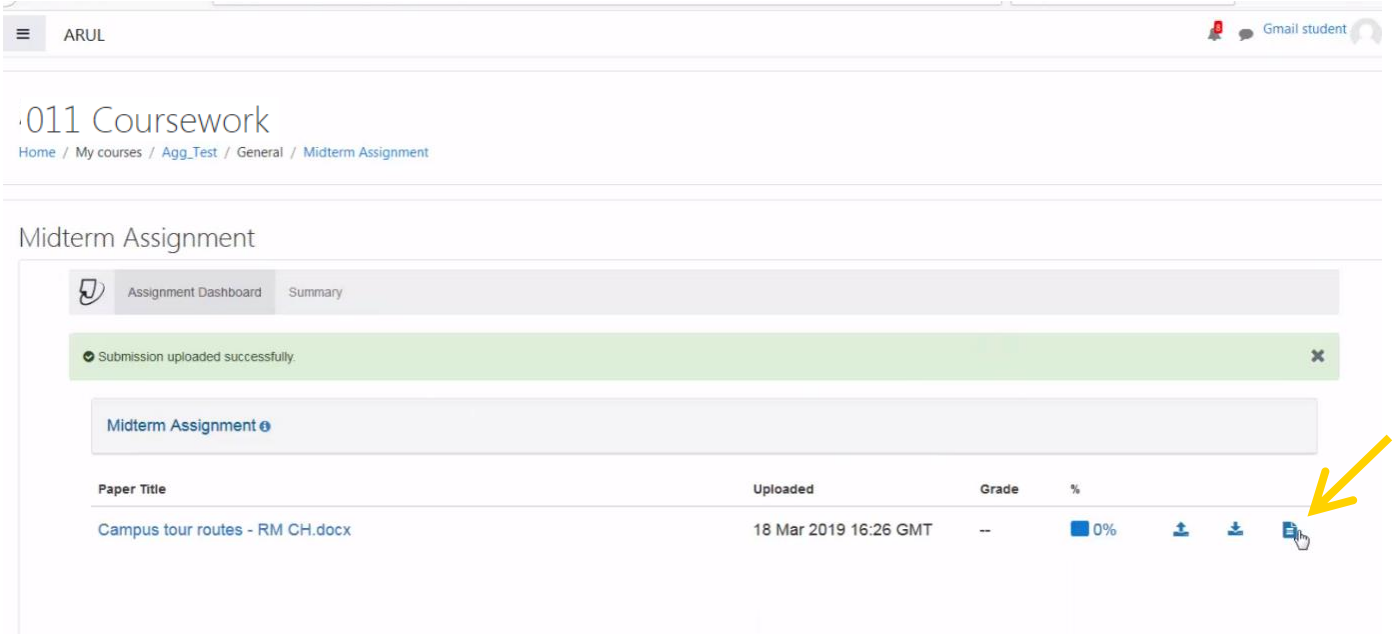
You will then see **'Submission uploaded successfully'** highlighted in green. You can check your originality report by clicking on **%**.



You can **resubmit as many times as you like before the deadline**, but if you submit more than 3 times the originality report will take 24 hours to appear.

Step 12:

You will not be automatically e-mailed a digital receipt, but you are able to download it by clicking on the button indicated by the arrow below.



For any other submission enquires please contact: iCentre@london.aru.ac.uk.